

## Secretariat Meeting Agenda

Friday, December 1<sup>st</sup> 6:30 Grouping + 7:00 Business Meeting

St. Mary Star of the Sea Parish

Opening Prayer/Spiritual Direction

Secretary Report – Read in advance. Note changes/concerns. Review/approve.  
Treasurer's Report - Read in advance. Note changes/concerns. Review/approve.  
Palanca Report – Andie Glanzman

Center Reports:

Adrian – Maria  
Charlotte – Bill Sirnay/ Joseph Gutierrez  
Flint – Gene/Marie  
Jackson – Lisa//Steve  
The Lakes – Diane/Deb  
Lansing – Laura/Gary/Dee/Bernie  
Livingston County – Kris/Frank/Bert  
Saline – Jackie Rowe/ Alice Rock

Committee Reports:

Pre-Cursillo – Diane  
Applications with Fall Dates/Registration On-Line  
Cursillo – Carol  
Rector/Rectora for Fall Weekends  
Team Status  
Formation  
Post Cursillo – Lisa

Discussion:

Need Additional Members on Committees  
Update on Checking Account/Financial discussion from last month.  
Formation Weekend  
By-Laws

Weekend Dates:

Formation

2018 Spring: Men: April 5-8 (BH) Women: April 12-15 (BH) Easter April 1<sup>st</sup>.  
2018 Fall: Men: Sept 6-8 (BH) Women: Sept 13-15 (BH) Labor Day Sept 3<sup>rd</sup>.

New Business

Closing Prayer